

## profile

**Effective Team Player** — Artistic talent combined with technical experience and great communication skills.  
Seeking a company where I can share ideas that will produce outstanding solutions.

## career development

**Citi Habitats**, New York, NY  
**Graphic Designer 2009**

- Designed market reports, agent bios, flyers, posters, and ads appearing in *Mann Report*, *Living Abroad*, *Facebook*.
- Responsible for designing two monthly web magazines; *EliteRentals* and *Citi Living*.
- Built webpage mock-ups and icons for company's website.
- Performed color correction and extensive retouching to photographs, floor plans, and agent's headshots.
- Point person for all sign request orders, removals and contact with various vendors.

**Dover Publications, Inc.**, Mineola, NY  
**Graphic Designer 2005–2009**

- Accountable for updating the design of existing Dover book titles for re-release.
- Ensured client satisfaction through time-sensitive coordination with editors, print production and sales team.
- Responsibilities covered various design specialities including catalogs, ads and flyers.

**Browdy Copeland Inc.**, Jamaica, NY  
**Freelance Designer 2004–2005**

- Conceptualized and designed strategic marketing literature for company initiatives.
- Worked cooperatively with senior designer for generating attractive visual presentations.
- Handled the tasks of designing advertising ads for local and international clients.

**Fortunoff Corporate Headquarters**, Uniondale, NY  
**Freelance Designer 2002–2003**

- Designed exclusive posters and signs for the critical seasonal in-store displays.
- Effectively managed tight deadlines to deliver multiple projects in a fast-paced environment.

**The Public Theater**, New York, NY  
**Freelance Designer 2000–2001**

- Creatively and effectively designed and printed materials for initiatives with minimal budgets.
- Created ads and promotional work that was featured in high-profile NY press outlets including the *Village Voice*.

## software skills

Adobe Creative Suite: InDesign, Illustrator, Photoshop  
Adobe Acrobat Reader, FlightCheck, QuarkXPress, Microsoft Office Suite

## education

**Hofstra University**, Hempstead, NY  
BS in Graphic Design, 2001  
Minor: Photography

**School of Visual Arts**, New York, NY  
Advanced Adobe Illustrator, 2002  
Advanced Adobe Photoshop, 2004